

A Guide to Completing a Batch Hot Cut

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9/3/2004

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Introduction

Resources

This document provides information to help CLECs complete a Batch Hot Cut. The document describes how to do an IDLC (Integrated Digital Loop Carrier) check, describes the Reservation tool, and shows where user guides for the Provisioning Web Site (PWS) are located. The PWS user guides show CLECs how to access the site and which fields to complete. The details of the Batch Hot Cut processes are found in the Batch Hot Cut process document.

In pdf format, this document is designed to be self-paced and portable. The CLEC can download and print or download and save the document.

Four reference documents are available to assist CLECs in performing a Batch Hot Cut successfully. These documents assist CLECs in performing the pre-ordering functions required for a Batch Hot Cut.

The first document is called “Batch Hot Cut” (bhc.doc), located in the CLEC Online Handbook. The Batch Hot Cut process document for CLECs describes the Batch Hot Cut process in detail, provides background, and introduces the three new product offerings. That document is located at <https://clec.sbc.com/clec>.

To locate the Batch Hot Cut document (bhc.doc), follow these steps:

- Click on CLEC Handbook.
- Click on the desired state or states from the menu at the top of the screen.
- Click on Products & Services.
- Click on Batch Hot Cut from the fly-out menu.
- Select Batch Hot Cut Process.

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Introduction, Continued

Resources (continued)

The second resource available to CLECs is LSPOR 6.04 or higher documentation. The LSPOR 6.04 or higher provides information on pre-ordering functions for Batch Hot Cuts. To access the LSPOR 6.04 or higher documentation, follow these steps:

- Click on [CLEC Handbook](#).
- Click on the desired state or states from the menu at the top of the screen.
- Click on [User Guides & Tech Pubs](#).
- Select [Pre-Ordering](#).
- Select [LSPOR 6+ \(13 State\) Local Service Pre-Ordering Requirements](#).
- Click on [LSPOR 6+ \(13 State\) Documentation](#) from the fly-out menu.

The third document is the current version of the Enhanced Verigate User Guide. Enhanced Verigate is the web-based system that CLECs use for pre-ordering functions. Chapter 10 of the Enhanced Verigate User Guide explains the Integrated Digital Loop Carrier (IDLC) Inquiry. Chapter 25 of the Enhanced Verigate User Guide describes the Batch Cut Process Inquiry.

To locate the Enhanced Verigate User Guide, follow these steps:

- Click on [CLEC Handbook](#).
- Click on the desired state or states from the menu at the top of the screen.
- Click on [User Guides & Tech Pubs](#).
- Select [Pre-Ordering](#).
- Select [Enhanced Verigate](#).
- Click on [LSPOR 6+ \(13 State\) Enhanced Verigate User Guide](#) from the fly-out menu.

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Introduction, Continued

Resources (continued)

The fourth resource available to CLECs is EDI/CORBA documentation. CLECs using an application to application interface (EDI/CORBA) should consult the EDI/CORBA documentation, located through the CLEC Online Handbook.

To access the EDI/CORBA documentation, follow these steps:

- Click on [CLEC Handbook](#).
- Click on the desired state or states from the menu at the top of the screen.
- Click on [User Guides & Tech Pubs](#).
- Click on [EDI/CORBA Support Website](#).
- Click on the [GO to the EDI/CORBA Support Website](#) link.
- Select either the EDI Technical Documentation or CORBA Technical Documentation tab.

Changes to ordering are minor and explained in the ordering documentation located on the CLEC Online Handbook. See, particularly, information related to the RESID field on the LSR.

Batch Hot Cut Process

Overview

The Batch Hot Cut (BHC) process for version 6.04 or higher provides enhancements to SBC ILEC's hot cut process. These enhancements provide CLECs with more real-time information during the pre-ordering and provisioning phases, thus resulting in a more automated ordering process for hot cut requests.

Switch-based CLECs can convert end users served by SBC ILEC's circuit switch (UNE-P, resale or SBC retail).

CLECs can convert these end users either to:

- The CLEC's own circuit switch or
- A non-ILEC third party providing switching to that CLEC via basic analog UNE loops.

The existing Coordinated Hot Cut and Frame Due Time processes will continue to be available.

The Batch Hot Cut document, referred to earlier in this document, provides full details of the Batch Hot Cut process. The Batch Hot Cut document explains the three Batch Hot Cut Process offerings:

- Enhanced Daily Process
- Defined Batch Process
- Bulk Projects

Along with detailed descriptions of these products, the document also provides process flow charts.

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Batch Hot Cut Process, Continued

Batch Hot Cut Process

The following step chart presents a high-level overview of the Batch Hot Cut Process. For a detailed look at these steps, see the Batch Hot Cut document, under the OSS Enhancements section. The document presents the steps in detail for each of the three products:

- Enhanced Daily Process
- Defined Batch Process
- Bulk Projects

Step	Action
1	CLEC initiates the IDLC tool to determine which lines are IDLC.
2	CLEC initiates the pre-order reservation tool to determine availability of a cut. The system returns availability.
3	CLEC submits reservation in groups based on Non-IDLC and IDLC. CLEC receives a RESID, or Batch ID, to be placed on the LSRs.
4	CLEC populates the RESID on the LSR and submits to the SBC ILEC within the designated time interval.
5	CLEC can access Provisioning Web Site (PWS) to view Provisioning order status, beginning at 6:00 p.m., two days before due date, through order completion (Due Date).

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Batch Hot Cut Process, Continued

Batch Hot Cut Process (continued)

An order example of a Batch Hot Cut (BHC) is found in the CLEC Online Handbook:

- Click on [CLEC Handbook](#).
 - Click on the desired state or states from the menu at the top of the screen.
 - Click on [Forms & Exhibits](#).
 - Select [LSR Examples](#).
 - Click on [UNE](#) from the fly-out menu.
 - Scroll down to REQTYP B–Loop with Number Portability and click on it.
 - Select [Batch Hot Cut Port Out Loop with Number Portability](#) to view an order example of a Batch Hot Cut.
-

IDLC Validation Tool

Description The IDLC Validation tool identifies the type of facilities serving the end user. The tool checks whether the type of facilities is:

- Integrated Pair Gain/integrated digital loop carrier or
- Non-integrated.

The tool checks the presence of IDLC in real time. The IDLC validation is done before the reservation.

Purpose It is important for the CLEC to distinguish the IDLC and non IDLC lines, for it affects the due dates that the cuts will be worked. For example, if a CLEC submits ten lines for a cut without distinguishing between the IDLC and the non IDLC, and four of the lines are IDLC, the system will work all ten lines according to the IDLC time frames. This could affect the CLEC negatively, since the non IDLC lines could have been worked earlier than the IDLC lines.

IDLC Lookup Example To initiate an IDLC Inquiry, CLECs can begin from the Main Menu or the Address Validation Menu. See Chapter 10 of the Enhanced Verigate User Guide for an explanation of the steps and examples of the input screen and output screen.

Step	Action
1	Input the following: <ul style="list-style-type: none">• Service Center (SC1)• Working Telephone Number (WTN). The WTN must be served by an SBC ILEC owned switch.
2	Select the Retrieve IDLC button.
3	View the Output screen. The output screen provides a Y (yes) or N (no), which indicates whether the WTN is integrated. In the example in Chapter 10 of the Enhanced Verigate User Guide, the WTN status is N: the telephone number is <u>not</u> integrated.

Reservation Tool

Description

The Reservation Tool gives CLECs the specific time to schedule a large conversion (either FDT or CHC). The tool checks Central Office (CO) availability. CLECs can schedule a Batch Hot Cut (BHC) for version 6.04 or higher through a pre-ordering system, either Enhanced Verigate or EDI/CORBA.

With the Reservation tool, CLECs are able to check availability of hot cut capacity and to reserve central office hot cut capacity.

It is important to know which kinds of Batch Hot Cuts to process before using the Reservation Tool. CLECs must determine the type of Batch Hot Cut to perform:

- Enhanced Daily Process
- Defined Batch Process
- Bulk Projects

The section entitled “Systems to be used for the BHC Process,” in the Batch Hot Cut document, provides more details about the Reservation Tool.

The section entitled “Batch Cut Process Inquiry—Inquiry/Reservation,” in the current version of the Enhanced Verigate User Guide (chapter 25), provides the detailed steps for performing a reservation for Enhanced Daily Process and Defined Batch Process.

The section entitled “Batch Cut Process Inquiry—Bulk Reservation,” in the current version of the Enhanced Verigate User Guide (chapter 25), provides the detailed steps for performing a reservation for Bulk Projects.

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Reservation Tool, Continued

**Description
(continued)**

Chapter 25 in the current version of the Enhanced Verigate User Guide also provides detailed information on the following:

- Confirming whether a bulk batch negotiation has been completed and a RESID has been issued. This section also provides examples of input and output screens.
 - Viewing results of an existing Batch Cut reservation associated with a RESID. This section also provides examples of input and output screens.
 - Modifying an existing reservation that has not been completed. This section also provides examples of input and output screens.
 - Canceling existing reservations. This section also provides examples of input and output screens.
-

CLEC Provisioning Web Site (PWS)

Overview

The Provisioning Web Site (PWS) allows users to view the status of their hot cut orders.

The Provisioning Web Site (PWS) was created to help CLECs manage their:

- LNP w/Loop FDT (Frame Due Time)
- CHC (Coordinated Hot Cut) / TBCC (To Be Called Cut)
- All Day Orders (with IDLC)
- DT/ANI Results
- LNP A&D Orders

Using the PWS, CLECs can:

- Search by
 - SBC SON (Service Order Number)
 - CLEC PON
 - Due Date (DD) or Date Range
 - State
 - CILLI Code
 - PRN Code (Project ID)
- View status for
 - Order Completion
 - Item Completion
 - Jeopardy conditions
 - Dial Tone Testing
- Sort data columns.
- Download reports to Excel spreadsheets.
- Navigate the Search results data using the page number hyperlink at the top of the page.

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CLEC Provisioning Web Site (PWS), Continued

Overview (continued)

User Guides for PWS are available on the CLEC Online Handbook:

- Click on CLEC Handbook.
 - Click on CLEC Specific Reports, located on the left hand navigation menu.
 - Scroll down to CLEC Provisioning Web.
 - In the CLEC Provisioning Web section, Select User Guides
 - Scroll down to CLEC Provisioning Website
 - Select the appropriate User Guide (Reference Guide).
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Further Help in Completing a Batch Hot Cut

The CLEC Online Handbook has been designed to provide the CLEC with all the resources needed to complete a BHC. Besides the documentation located in the Handbook, CLECs can consult their account managers with questions and issues that arise when performing a BHC. It is the goal of SBC ILECs that CLECs complete Batch Hot Cuts successfully and efficiently.
